

# Desktop to doorstep

Introducing a service that puts you in complete control of small volume mailings.

**Network  
post**



*Desktop to doorstep print and mail*

# Network post



**Click. Mail. Save.** Welcome to Network Post, a hybrid mail solution that allows you to save time and manage resource in busy periods by controlling in-house, small volume mailings.

As one of the UK's leading providers of electoral print and mail services, we know only too well how time consuming printing and managing small non-complex mailings such as confirmation letters and reminder forms, UC1s and postal vote applications can be.

Network Post provides a perfect solution for customers who want to save time producing small A4 mailings for despatch. Often produced in-house, these types of jobs can take up crucial hours, hours that can be better spent on other business activities.

Network Post is a cost-effective, online print and mail service that allows you to delegate the management of mailings. Users can compose A4 documents on a desktop and with a single click forward them to our secure, centralised facility. We then print and compile the mailing before sending it out in the post.

Our solution is easy to implement and simple to use. Once the Network Post driver is installed, simply create and preview documents and send them to our printer. The Network Post administration portal allows you to manage your account, monitor mailings and keep track of costs.

**One of the main benefits of Network Post is the flexibility it allows. With it I can create and proof different types of mailing jobs that I know will be printed and mailed as needed.**

**Network Post is so simple to use and incredibly efficient. You can mail out hundreds of letters in such a short amount of time. Fantastic!**

Network Post has many time and money saving benefits including **no set-up fee.**

#### Improves productivity

In-house mailings can be time consuming. Network Post can free up time spent printing, compiling, folding, inserting envelopes and franking, leaving employees free to concentrate on other, more productive business.

#### Eliminates obsolescence

Printing takes place at our secure, central facility, this way Network Post eliminates the need for investment in the latest in house printing technology and maintenance costs, it also reduces the need to buy paper and hold stock on-site.

#### Safe and secure

Documents are only decrypted for Web Portal viewing and Production Print purposes. Network Post is accredited to ISO27001 and fully Data Protection Act compliant.

#### Brand quality and consistency

Mailings can be set up using your own templates, which ensures that, no matter who uses Network Post the result will be of a consistently high quality.

#### Reduces business costs

You pay as you print. Network Post can save money on labour, paper, printing equipment and postage of small volume mailings. *A standard mailing\* will cost you less than a second class stamp.*

#### Management portal

The Network Post user portal provides full visibility of all documents produced. Simply login and receive on-demand management information, including current costs and user activity.

#### One monthly itemised invoice

A single invoice is generated each month for your Network Post mailing activity.

\* A standard mailing is a single side of A4, printed in black and white, with envelope and sent 2nd class post

#### Quick and simple set up

- **Request** a login password from Print Image Network
- **Install** the Network Post printer interface and then login.
- **Upload** templates (optional) e.g. letterhead, postal vote applications, non-responder mailings, UC1s and IER confirmation letters
- **Create** profiles for user groups
- **Communicate** the service to staff

#### Using is even easier

- **Compose** your document
- **Select** the Network Post printer
- **Choose** your print and post criteria (postage, envelope, colour), adding any additional inserts from your saved template options
- **Press print** your mailing will be printed compiled and posted from our central facility



Print Image Network is one of the UK's leading providers of electoral print and mailing services, supplying local authorities throughout the UK.

Our core business involves managing large volume print runs on behalf of local authorities on a daily basis. Our award-winning products and high standards of customer service provide support for voter registration, elections and referenda of all kinds.

- Award-winning products and services
- Nationwide support
- Best practice – best value



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**Want to know how you can click, mail and save?  
Contact our specialist team today**

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- t** 0161 209 4800
- w** [www.networkpost.co.uk](http://www.networkpost.co.uk)

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